

KRIBHCO

CENTRAL MARKETING OFFICE, NOIDA.

SSP Supply Empanelment Criteria

1	Name of the Firm/ Company	
2	Address of Regd. Office with Phone No., Fax, E-mail & Name of contact person:	
3	Address of Works with Phone No., Fax, E-mail & Name of contact person:	
4	History and Organizational Structure of Organization of Firm/ Company (To be attached)	
5	Type of Company (Partnership, Proprietorship, Public Limited Co. In case of partnership notarized copy of partnership deed, Affidavit for proprietorship duly notarized and for Public Limited Company Memorandum and article of association to be enclosed duly attested)	
6	Authorization letter for the person if he / she is other than Director, Proprietor or Partner is participating / corresponding / handling day to day matter	
COMMERCIAL DETAILS		
7	Registration with statutory authorities (In case of partnership firms, copy of Partnership Deed) Registrar of Companies, State, SSI / NSIC, ESI, GST, / DGS&D etc.	
8	Manufacturing & Marketing License for concerned state: Manufacturing Marketing License No. & Validity (Mandatory). The applicant must have their own manufacturing unit.	
9	Direct Manufacturer of Nutrients: The party must be directly engaged in the manufacturing of SSP. Plant total Production capacity to be mentioned.	
10	Actual production of SSP (Grade wise) for last 3 years (Figures in MT)	
11	Minimum Turnover: The company must have a minimum turnover of ₹15 Crores in any of the last two financial years (certified by a	

	Chartered Accountant).	
12	GST No. Photocopies to be enclosed, duly attested.	
13	Audited Balance Sheets for last three years (Certified by Chartered Accountant)	
14	Income Tax Return acknowledgement for last three years.	
15	Banker's certificate in original mentioning A/C No. Type of account, Name of persons authorized for A/C operation, Average monthly transaction. Bank Solvency certificate - Rs. 1 Crore) issued by Nationalized/ Scheduled Bank (To be enclosed).	
16	Name of associate firm or names of any Unit in which any of the Directors/Partners of the applicant firm has any interest (Confirm that no associate firm/sister concern/Unit under same management is participating in the tender. The confirmation has to be made in an affidavit on Rs. 500 stamp Paper duly notarized. (Format Attached).	
17	A certificate from an independent Chartered Accountants furnishing the names of any associated units of applicant or names of any unit in which any of the directors / partners of the applicant has any interest	
18	Details of customers to whom SSP (as per approved grade) was supplied along with year-wise & quantities during the last three years.	
19	Copy of Purchase Order	
TECHNICAL DETAILS		
20	Plant & Machinery details (To be enclosed)	
21	Product testing facilities details. Details of Labs etc.	
22	Previous experience for similar jobs (Work order / Purchase order copies executed for the reputed companies like Public Sectors/Private Sector / Co- operatives / Govt. departments etc. for the last 3 years to be enclosed)	
23	Enlistment / Registration with Govt. / PSU / Large Fertilizers / Chemical Plants / inspection agency.	
24	Performance certificate from reputed companies.	
25	Details of Plant Operations: a) Raw material section: b) Reaction section: - Method of controlling reaction to ensure quality. - Technological support (name of the company) c) Testing Methods:	

	<ul style="list-style-type: none"> - Methods of testing quality - Equipment's used for testing d) Bagging Operations: Methods of measurement (Automatic/manual) e) Storage facilities: <ul style="list-style-type: none"> - Covered storage area - Open storage area f) Power back-up Generator set with company 	
OTHER DETAILS		
26	MSME Certificate (Photocopy to be enclosed)	
27	<p>A recent product Analysis Report from an NABL- accredited laboratory confirming compliance with applicable standards (as per FCO specification) is mandatory.</p> <p>Any other certification/ Accreditations, give details along with photocopies.</p>	
28	Details of event of sample failure/sample seized by State/ Central or Statutory Authority with reasons (last three years)	
29	Any other relevant information/ documents such as Manufacturing license for each unit + Marketing license copy of each state + latest copy of lab analysis report of SSP) as per state approved grade confirming the material quality as per FCO norms should be attached for reference.	

Photocopies of the documents at Sr. Nos. 8, 9, 11, 15, 16, 25, 26 and 27 are to be submitted. Certified that, the particulars furnished above are true to the best of my / our knowledge and belief.

Authorized Signatory

(Name of the Person)
Seal of the company